

LASER FORMS

ENHANCING EFFICIENCY WHILE REDUCING WASTE

Storing preprinted forms not only takes up space, but can also cost you time and money. So what if you could do away with them and use forms that print faster, have a more legible print, take up less room and, most of all, save you money? With Tribute® you can. Tribute's laser forms package allows for the printing of more forms at a faster rate to efficiently take care of your needs. And the space used to store your preprinted forms could be used to set-up an employee, printer, computer, fax machine, copier or anything else that helps you increase customer service and maximize profits.

Dealing with the daily business issues of managing preprinted forms - such as ordering, printing, storage, inventory and distribution - can drain your resources and cash flow. That's why many of today's leading companies are doing away with preprinted paperwork and switching to laser generated forms. Of course, there's also the cost factor - Pre-printed and multi-part forms are very expensive. A 2-part form may cost more than 13 cents per page, a 3-part 19 cents per page. If utilizing the Laser Forms package the cost is roughly 1 cent and 1.5 cents respectively.

And Tribute is ready to help you make the switch to realize these savings. We've joined forces with Optio Corporation and their DCS package, which provides a comprehensive, integrated solution for electronic forms and check printing for UNIX-based companies. Together, Tribute and Optio Corporation will help your company enhance efficiency, reduce waste and increase profits.

Tribute® forms that can be printed with the laser forms package are:

- ❑ OAK - Sales Order Acknowledgement
- ❑ OIP/OIPR - Order Invoice Print
 - ❑ OQP - Quotation Print
 - ❑ OPL - Order Packing List Print
 - ❑ QPP - Purchase Order Print
 - ❑ NCP - A/P Check Print
 - ❑ RS - A/R Statement Print

Benefits of using laser forms:

- ❑ Looks much more professional
- ❑ Significantly lower cost per form
- ❑ Forms can be e-mailed right from your desk
- ❑ Time is saved because you won't have to change and align forms in the printer
- ❑ Save on buyer time and cost of keeping inventory
- ❑ Changing company information on the form won't cost a fortune or be wasteful
- ❑ Easier to read text
- ❑ Space saver because you don't have to store boxes for the different forms you use

All this can add up to an 80% reduction in your form expenses. And they look good, too. When you use laser forms, your company's logo is scanned onto the forms, which makes it clearer and more distinguishable to read and notice. You can also use multiple logos for your different branches. And in those cases where preprinted forms do make sense, Tribute® offers you the ability to mix your forms. You can use preprinted forms for some items and laser forms for others.

Combined with the Tribute® Auto-Fax module, you will have the ability to fax your laser form documents. Fax quotes, order acknowledgements, PO's, Invoices, etc. directly to your customers without leaving the phone.

Laser Forms Make Sense. They save you money (cheaper to print), and time (forms don't have to be ordered and delivered) and creating and faxing right from your desktop improves customer service. This allows you not generate more orders, but to spend less on them as well. Which is really what it's all about.

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The
Tribute
Software System